



Rand Nabil Al-Kfoof

Personal Information

Gender: Female

Nationality: Jordanian

Birthday: 16th June 1988

Phone Number: 0779-4444-86

Place of birthday: Zarqa

Email: randkfoof@yahoo.com

Objectives

To work in a well established, challenging, and growth-oriented place; providing new experiences and knowledge enriching through team work and continuous career development.

Education

- 2006-2010: B.A in Applied English at University Of Jordan with an Average: (3.12) Rating (Very Good).
- 2005-2006: General Secondary Certificate (Tawjihi) With an average: (88.9)

Experience

- September 1, 2011 up to now giving English lectures at Sight and Sound Center.
- December 23, 2010 up to now working at The Good Book Shop as an Operation Manager.
- June 1, 2010 – December 22, 2010 working at Bluemina Investment & Immigration.

Voluntary Experience

- Teen Agers Leader In a Church
- Participation in some community activities.

Expertise and Training Courses

- 160 hours training at Petra News Agency as a translator and English editor
- HR Management Course
- Public speaking Course
- 2 English Conversation courses
- Sign language courses
- Translation Courses at university (Journalistic Translation, Legal Translation, simultaneous and consecutive translation)



Computer skills

- Efficient in using MS Office products
- Excellent on internet

Personal Qualifications

- Work under pressure
- Self Starter
- Quick learner
- Work well as a part of a team
- Good Spirit Of leadership

Languages

Arabic (Mother Tongue)
English (Excellent in reading, speaking and writing)

Ps. Documents & Certificates: Furnished upon request

[Back to Jordan Highlight](#)